

# Merrill's Advisory Class

## 2019 – 2020

**Instructor:** Darilyn Merrill

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### **Course Description:**

This is a support, self-regulating class for the students. Students will track their progress through all of their self-paced courses at Innovations high school by monitoring their grades, opt-out grades, assignment due dates, completed assignments, and by creating goals.

### **Major Course Objectives:**

After completing the course, students will know a variety of skills and techniques that increase the likelihood of success in collegiate level courses. They will develop a methodical approach towards their learning, thereby taking control over their educational progression. Additionally, students will be able to do the following:

- Navigate the Canvas Learning Management System.
- Set SMART goals.
- Perform successfully in self-paced courses
- Evaluate a variety of learning styles that work best for them.
- Reflect on their performance.
- Adjust and adapt to changing educational environments.

### **Course Materials:**

All course materials are online. If students need additional support, they can come prepared to class meetings. Class meetings follow the standard pace. Each day, students must bring the necessary items to school to allow them to complete their work. This will vary depending on the activities the student is planning to work on. Students should plan ahead for what they will need. Students may bring their own laptop. Students should bring a notebook for notetaking, as that learning strategy is highly encouraged. Students may also find headphones helpful during the audio portions of the course.

### **Format and Procedure:**

All courses will be delivered through the brick and mortar lessons & curriculum. Students will be required to attend Innovations for a minimum of six and a half (6.5) hours per day. Students are required to attend class during specific times to receive direct instruction or participate in discussions.

### **Class Meetings:**

Class meeting will be held to go over lessons and provide additional support every other day. Please reference the master schedule for times. Students will be required to attend meetings. In addition to class meeting, teachers and tutors will be available for one-on-one support throughout the day.

Class meetings are daily Monday through Friday 7:45 AM – 8:30 AM  
One-on-one meetings available through request.

Weekly or Bi-weekly mentor meetings will be scheduled by the student with Merrill

### **College Pass and Laptop Pass**

A college pass is for Innovations students who are currently taking concurrent enrollment classes at SLCC. Students who have a college pass may be in the SLCC campus areas for their classes, and they may be in the designated second floor study areas (the hallway next to the library but not around the corner, and the east landing up until the bridge). This is not a free access pass to all of SLCC. Any student caught abusing the pass expectations will have their college pass revoked.

Laptop passes are for Innovations students who wish to check out a laptop from the front office. Students need to be on track in their classes to receive this pass. Laptops from the office may be taken from room to room; however, classroom laptops must remain in the teachers' rooms. Students are responsible for taking care of checked-out laptops; specifically, students should not leave their laptops unattended. If students abuse the laptop pass expectations, or if they are not working on schoolwork with an office laptop, they may have their laptop pass revoked.

Students whose college pass or laptop pass was revoked may not receive another pass for the remainder of the month and the following month.

### **Guidelines for Success**

The below guidelines will help you be successful in class meetings. Keep them in mind as you progress through the content and assignments.

1. Collaborate with your classmates.
2. Learn something new.
3. Have a plan.
4. Be willing to change your plan.
5. You only fail when you stop trying.

### **Course Requirements:**

- Students are expected to maintain a steady pace to complete coursework on time. Students must be on time and come prepared to learn.
- Students will be engaged in reading and writing assignments. All writing assignments must be in APA format or they will be returned with zero points. Students will also be participating in group discussions and student-teacher conferences to ensure student understanding and completion.
- Computer labs and laptops will be available to students at Innovations. Due to the unique nature of our school, students must show respect for other students and the resources available to them. Coursework may be completed on or off campus. Students must complete their own coursework. A full list of coursework and descriptions is available online.

### **Cheating and Plagiarism:**

Students must complete their own coursework. All tests require a password and **must be taken on campus in the computer lab.**

Cheating includes:

- Completing another student's coursework or having another complete your coursework

- Sharing assignments and test answers with another student
- Using the internet to locate answers to an assignment or test, unless specifically directed to do so.
- Plagiarism includes using someone else's work as your own.
- This also includes not using correct citation and/or not correctly giving credit to the original source.
- Cheating and plagiarism will be grounds for disciplinary actions and/or removal from Innovations High School.

**Grading Procedures:**

Activity and grade listing is accessible online.

This course is a pass/fail course. In order to pass, you must obtain a 70% or higher.

P	70 - 100%
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F	below 70%
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The grade weights for this course is as follows:

Quizzes:	5%
Assignments:	40%
Mentor Meetings:	60%

**Class: Advisory**

**Teacher: Mrs. Merrill**

I have read and agree to the rules specified in this disclosure:

Student: \_\_\_\_\_  
print name

X \_\_\_\_\_  
signature

Parent/Guardian: \_\_\_\_\_  
print name

X \_\_\_\_\_  
signature